

CITY OF OAK HILL

CITY COMMISSION MEETING

CITY COMMISSION CHAMBERS – CITY HALL
234 South US Highway 1
Oak Hill, FL 32759
(386) 345-3522



June 11, 2018
6:00PM
MINUTES

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Roll Call.

Present: Mayor Gibson, Commission Bracy, Vice Mayor Hyatt, Commissioner Lindlau.

Absent: Commissioner Bittle.

B. PRESENTATIONS – The Mayor stated that Deb Denys was unable to come to this meeting and she wanted to invite everyone to the upcoming “Water Quality. Where do we go for funding?” this will be held on June 21, 2018 at the Daytona International Airport. Please see city Hall for further information and reservation instructions.

The Mayor invited Dr. Jan McGee – Burns Sci Tech Principal and Brent Abby – School Board member to come to the podium and address the commission.

Dr. Jan McGee thanked the commission for attending the recent Strategic Planning meeting at Burns Sci Tech. She went to explain the plans to add a Gym and Community Center to the school grounds. She went on to explain the first step is to add more students, to do that would require a sewage system. Dr. McGee and the Mayor have met with the County utility directors and received positive feedback. Dr. McGee stated the school will be moving forward with the construction and installation of a sewage system and the school and Community Trust will welcome any partnership with the City. Dana Greatrex, Oak Hill Community Trust board member, stated that normally the Oak Hill Citizen is happy in their comfort zone, herself included; after working to revive the school that was once slated for demolition and bring it to an A school is inspiring. She urged the Commission look forward to the future and assist in the need for the sewer extension.

C. CITY ADMINISTRATION REPORTS

1. Review of the Bills and Paid Interim Bills for June 4, 2018 and June 6, 2018

NONE

2. Fishing Pier Adjacent Property

The City administrator stated the City received a response from the property owner's attorney and the offer from the Commission was rejected and an appraisal was requested. Staff has contacted numerous appraisers and has only received an estimate from 1 for \$1000.

Commissioner Bracy stated the City should consider selling the City's property to the property owner to the north and then relocate the pier to Sunrise Park.

After discussion the Commission agreed to table this item until the next meeting.

3. Qualifying Week June 18, 2018 thru June 22, 2018 ending promptly at noon

The City administrator reminded everyone that qualifying week to become a Candidate for the Oak Hill Commission seats #1 or #3 begins June 18, 2018 at noon and ends June 22, 2018 promptly at noon.

4. City Administrator out of the office – June 15th, 18th and 25th and July 4th, 5th and 6th

The City Administrator stated she would be out the stated dates, except for the 18th.

The City Administrator presented 2 proposals from the City's IT person, these are for cameras outside City Hall and to upgrade and enclose the City's server. She went on to explain these are items that are well over due.

Motion: To approve both Proposals, Action: Approve, Moved by Vice Mayor Hyatt, Seconded by Commissioner Lindlau. Motion passed unanimously.

D. CITY ATTORNEY NON-AGENDA ITEMS

1. Contract amendment

The City Administrator explained the City Attorney would like to amend the existing contract by removing the retainer for attending meetings. The attorney stated that this retainer was in place when he used to attend all the commission meetings and since he only attends meetings when needed he would like to be paid his regular wage of \$145 per hour. The City Administrator stated she is in agreeance with this change and she sees no ill effect to the legal budget.

Motion: To approve omitting Part D. Schedule of fees, Section 1. Flat/Fee Retainer, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.

Motion passed unanimously.

E. VOLUSIA COUNTY SHERIFF ITEMS

F. CITY PLANNER ITEMS

Beth Lemke, Planning Solutions stated the City is moving through a FIND (Florida Inland Navigational Department) grant for design of Jimmy Vann's Sunrise Park. She went on to state the City is applying for an additional FIND grant for construction in the amount up to \$500,00; she stated this is a matching grant and if the City is awarded the funds she will then search for other funds to help with the match.

Beth Lemke, Planning Solutions stated the ECHO grant for playground equipment for Mary Dewees is moving forward and the Commission will be deciding on a contractor tonight.

Beth Lemke, Planning Solutions stated the City has applied for DEO grant for \$69,000, this would cover the Facilities Plan for Water and Sewer, this will give the City what it needs to apply for state or federal loans. She should hear if the City has received this grant by July 1, 2018

G. CITY ENGINEER

1. Phase 1 Engineering

Charlie Dean, West Halifax, urged the commission to bring water and sewer down US Highway 1 as there is numerous businesses that will hook in, including his business.

Motion: To appoint Mead and Hunt to begin the engineering for Phase 1 of the Cities water and sewer plan, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau. Motion passed unanimously.

The City Administrator stated she wanted to be clear on her direction; the City will wait and see if the DEO grant is awarded, if so the City will immediately have Mead and Hunt work on the Facilities Plan and after the facilities Plan is complete the City then will apply for a State revolving loan.

The Commission agreed this was the direction.

H. CONSENT AGENDA

I. OLD BUSINESS

J. NEW BUSINESS

K. CITY GOALS

Water and Sewer

Lobbyist proposal

The Mayor stated the City received a proposal from Georgia McKeown, he explained this is the Lobbyist the County uses. He stated in his dealings with her he is in favor of accepting this proposal. He also requested the contract be only valid during the Legislative session.

Motion: To approve the proposal. Action: Approve, Moved by Vice Mayor Hyatt, Seconded by Commissioner Lindlau.
Motion passed unanimously.

Parks

Playground Proposals

Motion: To accept the Topline Recreation/Burke quote, Action: Approve, Moved by Commissioner Lindlau, Seconded by Commission Bracy.

Motion passed unanimously.

The City administrator stated the small swing set area will be separate for the grant.

Turbidity Barriers

The Commission agreed to purchase the turbidity barriers from R&H Moore & Associates for \$710.

L. BOARDS AND COMMITTEES

Economic Director

Economic Development Board

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)

Mary Bromley, 175 Halifax, how safe are the students.

N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

Commissioner Lindlau stated that the Vice Mayor and he will attend the FIND grant meeting in Cocoa on Friday.

O. ADJOURNMENT – 7:22PPM



Douglas A Gibson, Mayor

ATTEST:



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.